

AGENDA
Snow Hill Board of Commissioners
Monday, 14 April 2014
G. Melvin Oliver Town Hall
201 N Greene Street

- | | | |
|-----|---|--|
| 1. | Call to Order | <i>Invocation / Pledge of Allegiance</i> |
| 2. | Roll Call | |
| 3. | Consider Agenda Approval | |
| 4. | Consider Minutes Approval | <i>10 March 2014 / 26 March 2014</i> |
| 5. | Program: None | |
| 6. | Presentation(s): None | |
| 7. | Report of Officers: | |
| | a. Mayor | |
| | b. Town Administrator | |
| | 1. Billing Methods | <i>Discussion</i> |
| | 2. FY 2014-2015 Budget Calendar | <i>Information</i> |
| | 3. FY 2014-2015 Draft Budget | <i>Information</i> |
| | 4. Water Production Well 4A | <i>Action Request</i> |
| | c. Town Clerk / Finance Officer | |
| | 1. Budget Amendment III | <i>Action Request</i> |
| 8. | Report of Boards: None | |
| 9. | Public Comments | |
| 10. | Action Items | |
| | 1. Consider Authorizing the Installation of Well 4A ✓ | |
| | 2. Consider Adoption of Budget Amendment III ✓ | |
| 11. | Commissioner Comments | |
| 12. | Adjourn | |

Any person who has a disability requiring a reasonable accommodation to participate in this meeting should contact Town Hall prior to the meeting date. Requests for an interpreter require five (5) working days notice. Proposed agenda current as of 4-8-14

**MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, MARCH 10, 2014
MELVIN G. OLIVER TOWN HALL
SNOW HILL, NC 28580**

- 1. Call to Order – Mayor Liles called the meeting to order at 7:00 p.m. The prayer was offered by Commissioner Wilkes. The Pledge was led by Commissioner Shackelford.**
- 2. Roll Call – All present except Commissioner Washington. A quorum was declared.**
- 3. Consider Agenda Approval – Motion to approve by Commissioner Shackelford, seconded by Commissioner Wilkes-Carried**
- 4. Consider Approval of Minutes of February 10, 2014 – Motion to approve by Commissioner Shackelford, seconded by Commissioner Wilkes – Carried**
- 5. Program – Comprehensive Plan Review**

Dr. Jerry Weitz, Associate Professor and Director of the Urban and Regional Planning Program at ECU, along with a group of students, completed a Comprehensive Plan for the Town. The plan will become a working Document that can be altered as needs and resources change. (A copy is available in the Town Office) This document is not intended to be a regulation or binding document in any way.

- 6. Presentations – None**

- 7. Report of Officers –
A. Mayor – NONE**

B. Town Administrator –

- 1) Billing methods – Mr. Hill said that the billing method he shared at the last meeting switching from cards to letter/envelope would increase in cost to over \$5,000. He said that there may be a option of a bi-fold/ tri-fold and that he had not had the opportunity to compare the prices but that he would do this and have the information at the next meeting. Commissioner Wilkes had some concern about this and would like to see this done for confidentiality reasons.**

- 2) Connie Circle Update – Mr. Hill said that the Town could not make financial improvements on the property without owning the property. He had talked with the landowner of this property and the owner was not inclined to make any arrangements for that property. The owner is not willing to part with the right-of-way access. The landowner agreed that he would purchase some gravel/rock and Mr. Hill agreed that the Town could help out with some equipment, etc.**
- 3) Eastern Region Funding – Mr. Hill has been informed that Greene County has approximately \$300,000 available in loan funding from the N.C. Eastern Region which can be used for development activities. Greene County has committed to use \$200,000 and have given the other Towns in the county the opportunity to borrow some of those funds for a project. Mr. Hill said that he did not know of a project at this point that would justify additional debt service.**
- 4) Fee Schedule Revision – Mr. Hill proposed amendments to the current fee and rate schedule that would increase the price of water taps for new services. This increase is due to (1) the fact that the new electronic meter assembly costs more to purchase than the standard meter and (2) recent EPA requirements dictate that no more fitting can be installed that contain lead-new parts contain brass, which increases the cost significantly.**
- 5) Water Production Well 4A – Mr. Hill said that there had been a lot of discussion this past year about water sources and changes in the State requirement to reduce aquifer withdrawals. NC DWR has issued a new permit to allow the Town to pump 319,000 gallons per day from the regulated aquifer. Mr. Hill prepared a spreadsheet that shows the time frame for our water sources. One spreadsheet shows a 1% growth rate with our current sources and carries us out 102 years. The other spreadsheet shows a 1% growth rate with the addition of the shallow well that has been discussed and carries us out 131 years. After discussion with NC Public Water Supply and Leo Green, consulting engineer, he believes The cost to add this shallow, unregulated well would not exceed \$100,000, though an exact price is hard to quote without an initial investment. Mr. Hill believes that installing this well would be beneficial to the future of Snow hill in both the extended security and from a developmental standpoint. The funding for this project could come from the \$6 per meter “surcharge” which was intended for system improvements.**

- 6) **Solid Waste Collection Contract** – Mr. Hill recommends the waste Collection contract be awarded to Carolina Waste Management, which was the lowest bidder.
- 7) **Water/Sewer Equipment Purchase** – Mr. Hill told the Board that \$44,000 was budgeted in the water fund for debt service for the meter and line replacement projects. These funds will not be expended. He planned to budget for a service truck for water/sewer in the 2014-15 budget. However, he asked that the Board consider allowing him to use a portion of the unused funds to purchase this truck. He said that he would look for a used truck and would anticipate the cost not to exceed \$25,000, but that would depend on the age and condition of available vehicles.

c. Town Clerk/Finance Officer –

- 1) **Budget Amendment II** – Ms. Webb presented Budget amendment #II to the Board for consideration.
- 2) **2013 Delinquent Taxes** – Ms. Webb asked the Board to allow her to advertise any unpaid taxes on April 23, 2014. She also requested to enforce collection remedies provided in the NCGS to collect any unpaid taxes.
- 3) **Tax Release** – Ms. Webb asked for a tax release on a piece of property partially owned by the Town. The release amount is \$58.10. (Property located on Kingold Blvd-The Welcome Sign)

8. Report of Boards –

- 1) **Development Advisory** – Mr. Hill announced the Hillbillies monument is in place, but there is still some work to be done.
- 2) **Planning Board** – Mr. Hill said that the Planning Board took action at their meeting last week to support and endorse the Comprehensive Plan. They also approved a site plan for Greene County Interfaith for a building to be erected on Kingold Boulevard.

9. Public Comments –

- 1) **Bob Masters** – Mr. Masters reminded the Board that on March 27th at 6:00 p.m that he would be conducting an Entrepreneur Business Owners Symposium at the Museum. He said that he would be meeting with the Greene County EDC Board on Wednesday night to see if they would like to participate in this.

2) **Roger Whitson** – Mr. Whitson said that he was concerned about the article in last week's paper concerning Connie Circle. He said that it appeared that a suggestion was made by the Administration that they were going to spend public funds on private property. He said that he was glad to hear the Town Administrator point out that it would be ill advice, but probably illegal as well. He was also concerned about the idea of spending \$5,000 on changing the way the water bills are mailed. He said that he hoped the Board would think about that. He said that these monies could be used somewhere else.

3) **Gene Riddle** – Mr. Riddle said that we did not have a good Communication system within the Town of Snow Hill. He said that a good thing to do is to send out a water bill with a note inside saying this is what is going on-come to the meeting to talk to us and we would have that means of communication. Mr. Whitson asked if an occasional mailer would take care of that.

4) **David Jones** – He wanted to comment on the Connie Circle issue. He said that no money had been spent-they were just exploring the alternatives. He has concerns about the way the Town looks at this point.

10) Action Items –

- 1) **Consider Adoption of Comprehensive Plan** – Motion made by Commissioner Taylor, seconded by Commissioner Shackleford-Carried
- 2) **Consider Fee Schedule Amendments** – Motion made by Commissioner Taylor, seconded by Commissioner Shackleford-Carried
- 3) **Consider Authorizing the Installation of Well 4A** – Motion by Commissioner Wilkes, seconded by Commissioner Shackleford –Carried to table this item at this time.
- 4) **Consider awarding Solid Waste Collection to Carolina Waste Mgmt.** Motion made by Commissioner Wilkes, seconded by Commissioner Hagans-Carried
- 5) **Consider Authorizing Administrator to Seek/Purchase a Service Truck-** Motion made by Commissioner Shackleford, seconded by Commissioner Hagans-Carried
- 6) **Consider Adoption of Budget Amendment II** – Motion made by Commissioner Shackleford, seconded by Commissioner Wilkes-Carried
- 7) **Consider authorizing the Collection of 2013 and prior year's taxes by any Allowable means and advertisement of taxes–** Motion made by Commissioner Wilkes, seconded by Commissioner Shackleford-Carried

**8) Consider Authorizing the Release of Property Taxes on Parcel 90-003819
Motion made by Commissioner Hagans, seconded by Commissioner
Wilkes-Carried**

**11. Closed Session – Motion made by Commissioner Shackleford, seconded by
Commissioner Wilkes-Carried**

**Motion made by Commissioner Shackleford, seconded by Commissioner
Taylor to reconvene to regular session**

12. Commissioner Comments – NONE

**13. Adjourn – Motion made by Commissioner Shackleford, seconded by
Commissioner Taylor –Carried**

Mayor

Clerk

**MINUTES
CALLED MEETING
WEDNESDAY, MARCH 26, 2014
MELVIN G. OLIVER TOWN HALL
201 N. GREENE STREET
SNOW HILL, NC 28580**

1. Call to Order – Mayor Liles called the meeting to order at 5:30 p.m. The Prayer was offered by Commissioner Wilkes. The Pledge was led by Mayor Liles.

2. Roll Call – All present – quorum declared

3. Consider Agenda Approval – Motion made by Commissioner Shackelford, Seconded by Commissioner Washington-Carried

4. Closed Session – Contract Review/Legal Consultation

Motion made by Commissioner Taylor, seconded by Commissioner Hagans, Carried- to enter into closed session.

Motion made by Commissioner Taylor, seconded by Commissioner Washington, Carried-to reconvene to regular session

5. Action Items –

1) Consider approval of Amended Solid Waste Contract with Carolina Waste Management – Motion made by Commissioner Washington, seconded by Commissioner Taylor-Carried

6. Adjourn – Motion made by Commissioner Washington, seconded by Commissioner Taylor-Carried

Mayor

Clerk

MEMORANDUM

2 April 2014

To: Mayor Liles
SH Commissioners

From: Cathy Webb, Finance Officer
Dana Hill, TA

Re: FYE 2015 Budget Calendar

14 April 2014

Present working document to Mayor and Board for review and preliminary feedback

5 May 2014

Budget work session and final revisions

28 May / 3 June 2014

Advertise Public Hearing

9 June 2014

Public Hearing and adoption

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2015						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks	
Revenues						
10-3010-0000	AD VALOREM TAX CURRENT YEAR	280,000	309,000	310,000		
10-3010-0100	AD V TAX 1ST PRIOR YEAR	4,000	3,000	3,000		
10-3010-0200	AD V TAX 2ND PRIOR YEAR	3,000	2,000	2,000		
10-3010-0300	AD V TAXES 3RD PRIOR YEAR	500	500	500		
10-3010-0400	AD V TAX 4TH PRIOR YEAR & OTHERS	1,500	2,000	2,000		
10-3010-1000	VEHICLE TAX CURRENT YEAR	20,000	20,000	25,000		
10-3010-1100	VEHICLE TAX PRIOR YEARS	3,000	3,000	3,000		
10-3170-0000	TAX PENALTIES/INTEREST	3,000	3,000	3,000		
10-3180-0000	TAX DISCOUNTS	-	-	-		
10-3190-0000	LICENSE TAGS	5,000	5,000	6,000		
10-3280-0000	VIDEO PROGRAMMING	6,000	5,000	5,000		
10-3290-0000	INTEREST INCOME	1,100	1,100	1,100		
10-3290-0100	HISTORIC COMM INCOME	-	-	-		
10-3291-0000	PEG CHANNEL	32,000	31,000	31,000		
10-3293-0000	TELECOMMUNICATION TAXES	35,000	32,000	30,000		
10-3300-0000	HILLVIEW STREET FEES	1,600	1,600	1,600		
10-3310-0000	GREENE LAMP RENT	6,600	6,600	6,600		
10-3310-0100	RENT GREENE COUNTY	6,700	6,700	6,700		
10-3310-0200	GREENE LAMP/ELECTIONS ELECTRIC	6,600	6,600	6,600		
10-3310-0400	COMMUNITY CENTER LEASE	6,000	6,000	6,000		
10-3350-0000	MISCELLANEOUS INCOME	5,000	3,000	3,000		
10-3350-0100	PD FINES	-	10,000	17,000		
10-3350-0200	SALE OF EQUIPMENT/PROPERTY	12,000	12,000	12,000		
10-3350-0400	ZONING FEES	1,500	600	700		
10-3350-0600	GRANT AWARD INCOME	-	-	-		
10-3370-0000	FRANCHISE TAX	50,000	50,000	50,000		
10-3380-0000	PIPED NATURAL GAS	4,500	4,500	5,000		
10-3410-0000	BEER AND WINE TAX	2,000	5,000	5,000		
10-3430-0000	PB ALLOCATION	46,000	42,000	45,000		
10-3440-0000	SOLID WASTE DIST TAX	1,100	1,100	1,100		
10-3450-0000	LOCAL OP SALES TAX 1%	132,000	134,000	134,000		
10-3470-0000	GREENE CO ABC BOARD	1,000	1,500	2,000		
10-3590-0000	WASTE COLLECTION FEES	105,000	100,000	100,000		
10-3610-0000	SALE OF LOTS	18,000	15,000	18,000		
10-3610-0100	GRAVE OPENINGS	30,000	30,000	32,000		
10-3610-0200	INSTALL GRAVE MARKERS	1,000	1,000	1,000		
10-3600-0000	FUEL TAX	-	0	600		
10-3990-0000	APPROPRIATION FROM FUND BALANCE	-	-	-		
Total Revenues		830,700	853,800	875,500		

TOWN OF SNOW HILL BUDGET - GENERAL FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2015						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks	
Governing Body:						
10-4110-0121	SALARIES AND WAGES	32,760	32,760	32,760		
10-4110-0180	RETIREMENT					
10-4110-0181	FICA & OTHER EMPLOYMENT TAXES	2,510	2,520	2,510		
10-4110-0190	PROFESSIONAL SERVICES	16,000	16,000	16,000		
10-4110-0280	OFFICE SUPPLIES & MATERIALS	200	200	200		
10-4110-0310	TRAINING	300	300	300		
10-4110-0450	INSURANCE & BONDING	1,500	2,350	2,500		
10-4110-0499	MISCELLANEOUS	800	800	800		
Total Governing Body		54,070	54,930	55,070		
Administration:						
10-4120-0121	SALARIES AND WAGES	34,100	31,440	32,000		
10-4120-0122	SALARIES - OVERTIME					
10-4120-0126	SALARIES - TEMP & PT	4,300	1,800	1,300		
10-4120-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	900	640	700		
10-4120-0180	RETIREMENT	2,500	2,250	2,350		
10-4120-0181	FICA & OTHER EMPLOYMENT TAXES	3,000	2,600	2,600		
10-4120-0182	HOSP. INSURANCE	2,300	1,310	1,610	Premium Increase	
10-4120-0183	LIFE/DENTAL INSURANCE	500	320	350		
10-4120-0184	401K	100	100	100		
10-4120-0185	UNEMPLOYMENT RESERVE		131	131		
10-4120-0190	PROFESSIONAL SERVICES	9,000	9,000	9,000		
10-4120-0191	TAX COLL FEE - GREENE CO	1,000	1,000	1,000		
10-4120-0192	INTEREST TO DMV		900	3,000	Tax & Tag Collections	
10-4120-0200	SUPPLIES & MATERIALS	500	1,000	1,300		
10-4120-0211	JANITORIAL SUPPLIES/SERVICES	250		250		
10-4120-0212	UNIFORMS					
10-4120-0260	OFFICE SUPPLIES & MATERIALS	1,900	1,900	1,500		
10-4120-0310	TRAVEL & TRAINING	1,500	1,000	1,000		
10-4120-0320	TELEPHONE & POSTAGE	5,000	6,200	6,200		
10-4120-0330	UTILITIES	15,000	17,000	17,000		
10-4120-0351	BUILDING REPAIR & MAINTENANCE	2,500	2,500	3,000		
10-4120-0352	EQUIPMENT REPAIR & MAINTENANCE	3,000	3,000	2,500		
10-4120-0354	SOFTWARE/SUPPORT MAINT.	800	700	760		
10-4120-0391	LEGAL ADVERTISING	1,000	1,000	1,000		
10-4120-0450	INSURANCE & BONDING	3,500	4,800	5,100		
10-4120-0491	DUES & SUBSCRIPTIONS	3,000	3,000	3,000		
10-4120-0499	MISCELLANEOUS	8,000	8,000	6,500		
10-4120-0500	CAPITAL RESERVE					
Total Administration		103,650	101,841	103,251		
Election:						

TOWN OF SNOW HILL									
BUDGET - GENERAL FUND									
FOR THE FISCAL YEAR ENDING JUNE 30, 2015									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks				
10-4170-0399	ELECTION EXPENSE		5,000						
Total Election			5,000						

TOWN OF SNOW HILL					
BUDGET - GENERAL FUND					
FOR THE FISCAL YEAR ENDING JUNE 30, 2015					
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks
Public Safety:					
10-4300-0121	SALARIES AND WAGES	112,370	145,310	148,500	
10-4300-0126	SALARIES- TEMP & PT	17,000	6,000	19,000	
10-4300-0127	BONUS, LONGEVITY, STIPENDS		340	900	
10-4300-0180	RETIREMENT	13,241	10,650	11,450	
10-4300-0181	FICA & OTHER EMPLOYMENT TAXES	9,900	11,600	12,900	
10-4300-0182	INSURANCE	6,000	7,900	8,500	Premium Increase
10-4300-0183	DENTAL / LIFE	500	1,160	2,100	
10-4300-0184	401 K		8,000	8,100	
10-4300-0185	UNEMPLOYMENT RESERVE		920	1,050	
10-4300-0190	PROFESSIONAL SERVICES	2,000	500		
10-4300-0200	SUPPLIES & MATERIALS	2,000	4,000	7,500	
10-4300-0211	JANITORIAL SUPPLIES				
10-4300-0212	UNIFORMS	2,500	3,000	3,000	
10-4300-0251	MOTOR FUELS	18,000	14,000	14,000	
10-4300-0260	OFFICE SUPPLIES & MATERIALS	500	500	500	
10-4300-0310	TRAVEL & TRAINING	500	500		
10-4300-0320	TELEPHONE & POSTAGE	1,800	2,000	2,500	
10-4300-0352	EQUIPMENT REPAIR & MAINTENANCE	500	0	0	
10-4300-0353	VEHICLE REPAIR & MAINTENANCE	5,000	2,500	4,500	
10-4300-0354	SOFTWARE MAINTENANCE	2,700	2,700	2,760	
10-4300-0499	MISCELLANEOUS	2,000	500	500	
Total Public Safety		196,511	222,080	247,760	
Streets:					
10-4510-0121	SALARIES AND WAGES	15,570	16,040	16,200	
10-4510-0126	SALARIES - TEMP & PT	4,700	3,700	3,700	
10-4510-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	400	490	450	
10-4510-0180	RETIREMENT	1,400	1,430	1,460	
10-4510-0181	FICA & OTHER EMPLOYMENT TAXES	1,600	1,550	1,560	
10-4510-0182	HOSP. INSURANCE	510	1,270	1,590	Premium Increase
10-4510-0183	LIFE/DENTAL INSURANCE	150	150	210	
10-4510-0184	401K	100	210	210	
10-4510-0185	UNEMPLOYMENT RESERVE		125	125	
10-4510-0190	PROFESSIONAL SERVICES	4,000	5,000	5,000	Tree Removal
10-4510-0200	SUPPLIES & MATERIALS	2,000	2,000	1,500	
10-4510-0211	JANITORIAL SUPPLIES	100			
10-4510-0212	UNIFORMS	500	500	500	
10-4510-0251	MOTOR FUELS	4,200	4,200	4,200	
10-4510-0260	OFFICE SUPPLIES & MATERIALS	200			
10-4510-0310	TRAVEL & TRAINING	500	500	500	
10-4510-0330	UTILITIES	42,000	40,000	40,000	
10-4510-0352	EQUIPMENT REPAIR & MAINTENANCE	1,500	1,500	1,500	
10-4510-0353	VEHICLE REPAIR & MAINTENANCE	1,500	2,000	2,000	
10-4510-0354	SOFTWARE/SUPPORT MAINTENANCE	500	400	380	

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2015						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks	
Sanitation:						
10-4710-0121	SALARIES AND WAGES	14,450	11,775	12,000		
10-4710-0122	SALARIES - OVERTIME					
10-4710-0126	SALARIES - TEMP & PT	7,200	5,100	5,300		
10-4710-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	330	310	360		
10-4710-0180	RETIREMENT	1,720	1,200	1,250		
10-4710-0181	FICA & OTHER EMPLOYMENT TAXES	1,690	1,300	1,330		
10-4710-0182	HOSP. INSURANCE	300	310	380	Premium Increase	
10-4710-0183	LIFE/DENTAL INSURANCE	400	100	135		
10-4710-0185	UNEMPLOYMENT RESERVE		80	110		
10-4710-0190	PROFESSIONAL/CONTRACT SERVICES					
10-4710-0191	WASTE COLLECTION	87,000	85,000	80,000		
10-4710-0200	SUPPLIES & MATERIALS	400	300	300		
10-4710-0212	UNIFORMS	250	250	250		
10-4710-0251	MOTOR FUELS	2,400	3,100	3,100		
10-4710-0260	OFFICE SUPPLIES & MATERIALS	100	100			
10-4710-0300	WASTE COLLECTION/YARD	12,500	12,500	10,000		
10-4710-0310	TRAVEL & TRAINING	200	200	200		
10-4710-0352	EQUIPMENT REPAIR & MAINTENANCE	1,500	1,500	1,500		
10-4710-0354	SOFTWARE/SUPPORT/MAINT	1,100	1,000	1,130		
10-4710-0353	VEHICLE REPAIR & MAINTENANCE	3,500	3,000	3,000		
10-4710-0391	LEGAL ADVERTISING	100	100	100		
10-4710-0450	INSURANCE & BONDING	1,400	2,350	2,560		
10-4710-0499	MISCELLANEOUS	200	100	100		
10-4710-0500	CAPITAL OUTLAY					
Total Sanitation		136,740	129,675	123,105		
Cemetery:						
10-4740-0121	SALARIES AND WAGES	38,100	25,075	25,500		
10-4740-0122	SALARIES - OVERTIME	5,000	5,200	5,200		
10-4740-0126	SALARIES - TEMP & PT	6,500	5,100	5,300		
10-4740-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	1,000	630	550		
10-4740-0180	RETIREMENT	3,060	2,160	2,630		
10-4740-0181	FICA & OTHER EMPLOYMENT TAXES	3,480	2,350	2,800		
10-4740-0182	HOSP. INSURANCE	2,000	1,310	1,610	Premium Increase	
10-4740-0183	LIFE/DENTAL	400	250	300		
10-4740-0184	401K	200	360	200		
10-4740-0185	UNEMPLOYMENT RESERVE		170	170		
10-4740-0190	PROFESSIONAL SERVICES	18,000	18,000	18,000		
10-4740-0200	SUPPLIES & MATERIALS	700	500	500		
10-4740-0211	JANITORIAL SUPPLIES					
10-4740-0212	UNIFORMS	250	250	250		
10-4740-0251	MOTOR FUELS	800	800	1,000		
10-4740-0260	OFFICE SUPPLIES & MATERIALS	400	200			

TOWN OF SNOW HILL						
BUDGET - GENERAL FUND						
FOR THE FISCAL YEAR ENDING JUNE 30, 2015						
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 14-15	Remarks	
10-4740-0310	TRAVEL & TRAINING					
10-4740-0330	UTILITIES	300	400	400		
10-4740-0351	BUILDING REPAIR & MAINTENANCE					
10-4740-0352	EQUIPMENT REPAIR & MAINTENANCE	500	1,000	1,000		
10-4740-0353	VEHICLE REPAIR & MAINTENANCE	300	200	200		
10-4740-0354	SOFTWARE/MAINTENANCE	500	500			
10-4740-0450	INSURANCE & BONDING	1,400	2,350	2,350		
10-4740-0499	MISCELLANEOUS	700	700	700		
10-4740-0500	CAPITAL OUTLAY		1,200	1,200		
Total Cemetery		83,590	68,705	70,070		

TOWN OF SNOW HILL							
BUDGET - WATER SEWER FUND							
FOR THE FISCAL YEAR ENDED JUNE 30, 2014							
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks		
Revenues							
60-3710-0491	WATER DEPOSIT INTEREST INCOME						
60-3710-0492	INTEREST ON INVESTMENTS						
60-3710-0510	WATER SALES	300	500	500			
60-3710-0511	SEWER FEE RECEIPTS	370,000	365,000	380,000			
60-3710-0516	RECONNECTION FEES	470,000	470,000	493,700			
60-3710-0517	SHUT OFF FEES	5,000	5,000	5,000			
60-3710-0518	UTILITY SERVICE CHARGE	22,000	23,000	23,000			
60-3710-0520	SERVICE CHARGE - RETURNED CHECKS	157,000	75,000	77,000			
60-3710-0521	WATER TAP ON FEES	6,000	6,000	6,000			
60-3710-0522	SEWER TAP-ON FEES	1,200	2,000	2,000			
60-3710-0523	Septic Tank Waste Fees	1,000	2,000	2,000			
60-3710-0800	MISCELLANEOUS INCOME						
60-3710-0802	RURAL CENTER CREAM	500	1,000	1,000			
60-3710-0820	SALE OF EQUIPMENT	50,000					
60-3710-0850	DISASTER PAYMENT						
60-3710-0851	INSURANCE PROCEEDS						
Total Revenues		1,083,000	949,500	990,200			

TOWN OF SNOW HILL									
BUDGET - WATER SEWER FUND									
FOR THE FISCAL YEAR ENDED JUNE 30, 2014									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks				
Water Department:									
60-7130-0121	SALARIES AND WAGES	88,100	99,450	101,000					
60-7130-0122	SALARIES - OVERTIME								
60-7130-0126	SALARIES - TEMP & PT								
60-7130-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	19,500	20,500	20,800					
60-7130-0180	RETIREMENT	2,900	3,040	2,450					
60-7130-0181	FICA & OTHER EMPLOYMENT TAXES	7,100	8,100	8,300					
60-7130-0182	HOSPITAL INSURANCE	8,500	9,400	9,450					
60-7130-0183	LIFE/DENTAL INSURANCE	12,500	10,000	12,500	Premium Increase				
60-7130-0184	401K	2,000	1,200	1,275					
60-7130-0185	UNEMPLOYMENT RESERVE	360	900	400					
60-7130-0190	PROFESSIONAL SERVICES		690	720					
60-7130-0191	DEBT SERVICE	50,000	50,000	65,000					
60-7130-0192	WATER SAMPLES EXPENSE	11,250	44,000	44,000	Line Replacement, AMR				
60-7130-0193	ALTERNATIVE SUPPLY	6,000	6,000	4,000					
60-7130-0200	SUPPLIES & MATERIALS	157,000	75,000	77,000					
60-7130-0212	UNIFORMS	24,500	24,500	20,000					
60-7130-0251	MOTOR FUELS	500	500	500					
60-7130-0260	OFFICE SUPPLIES & MATERIALS	9,500	9,500	11,000					
60-7130-0310	TRAVEL & TRAINING	1,000	1,000	1,000					
60-7130-0320	TELEPHONE & POSTAGE	4,500	4,500	4,500					
60-7130-0330	UTILITIES	8,000	8,000	8,000					
60-7130-0351	BUILDING REPAIR & MAINTENANCE	21,000	25,000	27,000					
60-7130-0352	EQUIPMENT REPAIR & MAINTENANCE	1,000	1,000	1,000					
60-7130-0353	VEHICLE REPAIR & MAINTENANCE	15,000	15,000	15,000					
60-7130-0356	EQUIPMENT LEASE	2,000	2,000	5,500					
60-7130-0654	SOFTWARE/SUPPORT			1,520					
60-7130-0391	LEGAL ADVERTISING	2,500	2,500	2,640					
60-7130-0450	INSURANCE & BONDING	500	500	2,500					
60-7130-0491	DUES & SUBSCRIPTIONS	8,000	13,250	13,800					
60-7130-0499	MISCELLANEOUS	1,550	2,000	2,500					
60-7130-0500	CAPITAL RESERVE	5,000	4,000	1,000					
60-7130-0501	CONTINGENCY	36,895	3,000	3,000	Mower				
60-7130-0502	DEPRECIATION	25,000	22,105	23,000					
60-7130-0503	RURAL CENTER GRANT	50,000							
Total Water Department		581,655	466,635	490,355					

TOWN OF SNOW HILL									
BUDGET - WATER SEWER FUND									
FOR THE FISCAL YEAR ENDED JUNE 30, 2014									
Account Number	Account Description	Prior Year Budget	Current Year Budget	Proposed FY 13-14	Remarks				
Sewer Department:									
60-7140-0121	SALARIES AND WAGES		106,950	108,300					
60-7140-0122	SALARIES - OVERTIME	96,600							
60-7140-0126	SALARIES - TEMP & PT		23,800	24,000					
60-7140-0127	"SALARIES - BONUS, LONGEVITY, STIPEND"	24,000							
60-7140-0180	RETIREMENT	3,400	3,400	2,670					
60-7140-0181	FICA & OTHER EMPLOYMENT TAXES	7,950	8,900	9,100					
60-7140-0182	HOSPITAL INSURANCE	9,500	10,230	10,300					
60-7140-0183	LIFE/DENTAL INSURANCE	12,000	10,650	13,200	Premium Increase				
60-7140-0184	401K	1,800	1,200	1,370					
60-7140-0185	UNEMPLOYMENT RESERVE	700	1,360	600					
60-7140-0190	PROFESSIONAL SERVICES		750	780					
60-7140-0192	SEWER TESTING SERVICE	17,000	13,000	20,000					
60-7140-0194	SLUDGE DISPOSAL	11,000	13,000	10,000					
60-7140-0195	PERMIT FEES	15,000	15,000	15,000					
60-7140-0200	SUPPLIES & MATERIALS	1,800	1,800	1,800					
60-7140-0211	JANITORIAL SUPPLIES	15,000	15,000	15,000					
60-7140-0212	UNIFORMS	500	500	500					
60-7140-0251	MOTOR FUELS	5,000	5,170	7,500					
60-7140-0260	OFFICE SUPPLIES & MATERIALS	600	600	600					
60-7140-0310	TRAVEL & TRAINING	4,500	4,500	4,500					
60-7140-0320	TELEPHONE & POSTAGE	9,000	8,000	8,000					
60-7140-0330	UTILITIES	43,000	45,600	45,000					
60-7140-0351	BUILDING REPAIR & MAINTENANCE	500	500	1,000					
60-7140-0352	EQUIPMENT REPAIR & MAINTENANCE	35,000	40,000	40,000					
60-7140-0353	VEHICLE REPAIR & MAINTENANCE	2,000	2,000	4,500					
60-7140-0354	SOFTWARE/MAINT/SUPPORT	2,400	2,400	2,640					
60-7140-0356	EQUIPMENT LEASE								
60-7140-0391	LEGAL ADVERTISING	500	100	1,520	Mower				
60-7140-0450	INSURANCE & BONDING	15,000	17,350	100					
60-7140-0491	DUES & SUBSCRIPTIONS	1,000	1,000	21,200					
60-7140-0499	MISCELLANEOUS	4,500	3,000	1,000					
60-7140-0500	CAPITAL RESERVE	37,095	3,000	1,500					
60-7140-0501	DEBT SERVICE	105,000	102,000	3,495					
60-7140-0502	CONTINGENCY	20,000	22,105	101,670	99100 WWTP / 2570 Sweet				
60-7140-0503	DEPRECIATION			23,000					
Total Sewer Department									
		501,345	482,865	499,845					
Total Water Sewer Fund									
		1,083,000	949,500	990,200					

Budget Amendment III
Fiscal Year 2013/2014

BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Snow Hill, North Carolina, that pursuant to North Carolina General Statute 159-15, the following budget amendment be made for the Budget Ordinance adopted June 11, 2013:

[illegible]

Adopted this the _____ day of _____, 2014

ATTEST:

Mayor

Clerk

SNOW HILL POLICE DEPARTMENT

MONTHLY CRIME SUMMARY

1) Larceny-	6
2) Assaults-	1
3) Breaking/Entering-	0
4) Robbery-	0
5) Sex Offenses-	0
6) Homicide-	0
7) Fraud-	1